

**CITY OF LAURIE**  
**REZONING PROCESS AND APPLICATION**

The City of Laurie Board of Alderman from time to time, may supplement, change or generally revise the boundaries or regulations contained in zoning regulations by amendment. A proposal for such an amendment may be initiated by the Board of Alderman or the Planning and Zoning Commission. If such proposed amendment is not a general revision of the existing regulations and affects specific property, the amendment may be initiated by application of the owner of the property affected. Any such amendment, if in accordance with the adopted comprehensive plan, shall be presumed to be reasonable.

Before the filing of the rezoning request, the owner and/or applicant shall first familiarize themselves with the rezoning procedure, comprehensive plan, and zoning requirements of the requested zoning district. The owner and/or applicant may request a meeting with the Zoning Inspector if they have questions about the process or required information for an application.

The owner/applicant shall submit a completed rezoning application together with all supplementary information necessary to the Laurie City Clerk. An application fee of three hundred dollars (\$300.00) shall accompany the rezoning application. Additional documentation is required. The applicant should consult the checklist of required information attached to the application. An application shall not be processed until it has been fully completed, the appropriate fee paid, and all requested information submitted.

All such applications first shall be submitted to the Planning and Zoning Commission for a recommendation to the Board of Alderman. The Planning and Zoning Commission shall hold a public hearing thereon at its next regular meeting for which the application may be scheduled, shall cause an accurate written summary to be made of the proceedings, and shall give notice by publication of the hearing. Such notice shall fix the time and place for the hearing and contain a statement regarding the proposed changes in regulations or restrictions or in the boundary or classification of any zone or district. If such proposed amendment is not a general revision of the existing regulations and affects specific property, the property shall be designated by legal description or a general description sufficient to identify the property under consideration.

In addition to the publication notice, written notice of such proposed amendment shall be mailed at least fifteen (15) days before the hearing to all owners of record of lands located within at least one hundred eighty-five (185) feet of the area proposed to be altered. At any public hearing held to consider a proposed rezoning, an opportunity shall be granted to interested parties to be heard.

**CITY OF LAURIE, MISSOURI  
REZONING APPLICATION**

**Return Application to:**

Laurie City Clerk  
147 S. Main  
Laurie, MO 65037

Case Number: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Date of Meeting: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_  
Date Advertised: \_\_\_\_\_  
Date Notices Sent: \_\_\_\_\_

1. Owner's Name: \_\_\_\_\_  
Owner's Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Owner's Phone Number: \_\_\_\_\_  
Owner's email: \_\_\_\_\_
2. Owner's Representative Name: \_\_\_\_\_  
(if different from Owner)  
Representative's Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Representative's Phone Number: \_\_\_\_\_  
Representative's email: \_\_\_\_\_
3. All correspondence relative to this Application shall be directed whom?  
\_\_\_\_\_
4. Legal Description of Property: Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_
5. Location of Property by Streets: \_\_\_\_\_
6. Present Zoning of Property: \_\_\_\_\_
7. Present Use of Property: \_\_\_\_\_
8. Requested Zoning: \_\_\_\_\_
9. Size of Lot/Parcel in Acres: \_\_\_\_\_
10. Please submit on a separate sheet, the current names and addresses of all property owners within 185 feet of the subject property from the Morgan or Camden County Assessor's Office.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date

**REZONING APPLICATION**

Checklist of Required Information

- \_\_\_\_\_ Completed Application
- \_\_\_\_\_ Payment of Fee
- \_\_\_\_\_ Copy of recorded deed for property with Owner as the Grantee
- \_\_\_\_\_ Plot Plan for the area to be rezoned showing all existing buildings, proposed buildings, distances from property lines, etc. (may be hand drawn by applicant but must be to scale).
- \_\_\_\_\_ Letter describing the request and any past or present issues related to the request. The letter should be concise, typed or legibly written, and addressed to the Planning and Zoning Commission.
- \_\_\_\_\_ Location sketch, or plat of the land, showing adjoining and abutting tracts and the owners of those tracts within 185 feet.
- \_\_\_\_\_ Names and Addresses of all property owners withing 185 feet of property
- \_\_\_\_\_ Filing of Application, Fee, and supporting documents with Laurie City Clerk