

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN
APRIL 09, 2019 6:00 P.M.
CITY OF LAURIE, MISSOURI**

Mayor Allen Kimberling called the meeting to order at 6:00 p.m.

Present at the meeting were: Mayor Allen Kimberling, Aldermen: Karen Dobbins, Carol Gill, Jeff Chorpening, Herb Keck, Pam Folker

Others present were: City Clerk Vanessa Hebrank, City Attorney Andrew Renken, Police Chief Mark Black, Dean Smith, Jason Jones, Chuck Folker, Joyce Keck, Bobbie Aubuchon, Doug Gill, Dick Dobbins, Joy Baze, Dru Hayes, Kyle Landwehr, Sharon King, Gary Davis, Abby Johnson, Jim Frederick, Tracey Smith, Paul Strauser

Citizens' Communication:

Tracey Smith gave an update on his application for the cultivation and manufacturing facility. He mentioned that as the state is working through the details, they may be changing the zoning requirement for Missouri for facilities. He asked if the city might be willing to provide a letter of support for the facility and how it might help the area. If he could included these in his application later this year, might improve the chances of the facility being approved. He reminded everyone that the facility will not be open to the public. The fence should be going in this week and lights will be installed soon as well. He restated that his plan is to use local contractors for the facility updates.

Mayor's Communications:

Mayor Kimberling presented Carol Gill with a Certificate of Appreciation for her service.

Approval of Minutes and Pending Payments:

Alderman Dobbins made a motion to approve the consent agenda. Alderman Keck seconded the motion. Motion passed unanimously.

Unfinished Business

Mayor Kimberling introduced the **First Reading Council Bill No. 2019-04: Ordinance No. 2019-04:** "An Ordinance declaring the results of the Municipal Election held on April 2, 2019."

Alderman Chorpening made a motion to accept. Alderman Keck seconded. The following vote was recorded:

Alderman Chorpening	<u>Aye</u>
Alderman Dobbins	<u>Aye</u>
Alderman Gill	<u>Aye</u>
Alderman Keck	<u>Aye</u>

Mayor Kimberling introduced the **Second Reading Council Bill No. 2019-04; Ordinance No. 2019-04:** "An Ordinance declaring the results of the Municipal Election held on April 2, 2019."

Alderman Chorpening made a motion to accept. Alderman Keck seconded. The following vote was recorded:

Alderman Chorpening	<u>Aye</u>
Alderman Dobbins	<u>Aye</u>
Alderman Gill	<u>Aye</u>
Alderman Keck	<u>Aye</u>

TRIM Grant Update – City Clerk Hebrank reported that work on the tree planting has been completed. Ron Holst did a final inspection and requested that the invoice from Green Horizons be paid. Also completed taking down the remaining dead trees behind City Hall. Now we are in the process of collecting all information to be submitted to Missouri Department of Conservation for reimbursement of the TRIM Grant. This information is due to them no later than May 1, 2019.

Sidewalk Project Update – City Clerk Hebrank reported that we received the executed agreement for our TAP project from MoDOT. Anderson Engineering is working on the next set of documents that need to be completed. The engineering services contract (ESC) should be completed and ready to be approved and executed in a week or two.

Post Office Update – Received word that the notice has been posted to notify box holders that the post office boxes will be moving to a location to be determined in Laurie. After the required posting time for the notice, they will be looking for a place to house the boxes.

Alderman Keck had submitted a request to have the mail drop box relocated from the Bryant's location to Family Pharmacy. City Clerk Hebrank spoke with Ed Bryant and he asked that the Postmaster contact him. Alderman Keck also reported that a concrete base would need to be built at the new location and our public works department will take care of that. Attorney Renken asked if the owners of the building had been contacted. They will need to be contacted. Alderman Keck made a motion to have the mail drop box relocated. Alderman Dobbins seconded with the stipulation that Postmaster contact Ed Bryant and the building owner contacted. Vote was called and motion passed unanimously.

Vacation Leave Policy – Reviewed the current vacation leave policy. Discussed options of extending the date to use the vacation from April 30th to later in the year or to change to vacation to be used by next employment anniversary date. Alderman Gill asked the Chief for feedback. Further discussion was to change the maximum carry over to 80 hours from current 40 hours and to pay out any hours over the 80 maximum hours instead of employee losing the time earned. Decision was made to extend to 80 hours carry over and to pay out any hours over 80 on the employee anniversary date. Attorney Andrew Renken and City Clerk Hebrank will work on an ordinance to change this policy and present at the next board meeting

Associate Circuit Court Judge Steve Grantham swore-in Ward 1 Alderman - Pam Folker and Ward 2 - Alderman Karen Dobbins.

New Business

Route O Water Line Project update – Kyle Landwehr from Bartlett & West gave an update of the project to the board. He went through the monthly update that was provided. Reported that they have received 7 out of 7 agencies and are waiting clearances from the Indian Tribes. This is a new requirement for SRF funded projects and could be anywhere in the region not necessarily our project. They have finalized the proposed easements and have submitted a rate analysis to DNR for review. He then discussed Task Order No.4 which DNR has approved and will fund 75% of this. With the city taking on some of the coordination and tasks, could reduce the cost of the overall task order. City will provide the notary and once we receive the list of the properties where we need easement approval, the city can help with getting these.

Alderman Chorpening made a motion to approve the Mayor signing Task Order No. 4. Alderman Keck seconded. Motion passed unanimously.

Water/Sewer Rate Adjustments – City Clerk Hebrank gave an update. Did a preliminary calculation using the 2018 year end usage actual. Water rate can remain the same at this point but sewer rates will need to increase. There has not been an increase in sewer rates since 2016 and since then, there has been additional sewer system bonds increasing the debt obligations. The DNR has contacted us regarding the SRF loan and making sure funds are sufficient to cover the debt. City Clerk Hebrank will work with them to make sure increase is sufficient and will report back with the percentage of increase needed at the May meeting.

Department Head Reports

Events – City Clerk Hebrank gave the report. Lights are all down and put away. Soccer has started. Easter Eggs are almost finished and will be ready for the Hunt on April 20th. Working on the Flea Market, which will be on Saturday, May 4th 8am-2pm. Barbie is also working on the BBQ, Hillbilly Fair and possibly a movie night in the park.

Water - All is going well. Turned on the water in the park now that the cold weather is done. Still looking for a person to fill the open position.

Sewer – Things going really well. Received a letter from DNR that we are in compliance and have continued to update the department on the status of equipment repairs and conditions at the waste water treatment plant. Jason reported they are working to get the new clarifier on line and hope to have it going by end of next week. Then they will clean up existing one.

Mark Black, Police Chief - Chief Black provided the following monthly statistics for March 2019: Traffic Stops 108, Assist Other Agencies 13, Calls for Service 506, Arrests 1, Citations 12 , Warnings 96 . Nothing further to report.

Vanessa Hebrank, City Clerk - City Clerk Hebrank reviewed the financial report for March 2019. March total of all funds is \$1,802,831. General Fund Revenues - \$166,098; General Fund Expenses - \$195,741; Event Fund Revenues - \$4,387; Event Fund Expenses - \$14,670; Water and Sewer Fund Revenues - \$152,636; and Water and Sewer Fund Expenses - \$285,576.

Sales Tax Review: March City Sales Tax was \$29,334 .This is an increase of \$ 5,385 for the same period last year. March Street Sales Tax was \$ 14,154. This is an increase of \$2,638 for the same period last year. March Sewer Sales Tax was \$ 14,667. This is an increase of \$ 2,692 for the same period last year.

Andrew Renken, City Attorney – Nothing to report.

Board Reports

Enhancement Committee – Alderman Folker reported they will be going to two elementary schools – Gravois Mills and Versailles – on April 25, 2019 for Arbor Day. Lance Bushan, MDC Forester, will provide trees that will be given to each student. Bobbie Aubuchon will read a book about trees and they asked Mayor Kimberling if he would read the proclamation at Gravois Mills. They have asked the Mayor of Versailles to read the proclamation in Versailles.

Tree City – Nothing further.

Mayor’s Report – Mayor Kimberling welcomed Pam Folker as our new alderman.

Adjourn

Alderman Keck made a motion to adjourn. Meeting adjourned at 7:06 p.m.

Allen Kimberling, Mayor

Attest:

Vanessa Hebrank, City Clerk