

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN
OCTOBER 9, 2018 6:00 P.M.
CITY OF LAURIE, MISSOURI**

Mayor Allen Kimberling called the meeting to order at 6:00 p.m.

Present at the meeting were: Mayor Allen Kimberling, Aldermen: Karen Dobbins, Carol Gill, Jeff Chorpening, Herb Keck

Others present were: City Clerk Vanessa Hebrank, City Attorney Andrew Renken, Police Chief Mark Black, Ron Clarke, Barbie Wood, Dean Smith, Gary Davis, Doug Gill, Dick Dobbins, Abby Johnson, Jan Baker, Dru Hayes, Mac Mouat, Ray Wade

Citizens' Communication:

None

Mayor's Communications:

None

Approval of Minutes and Pending Payments:

Alderman Dobbins made a motion to approve the consent agenda. Alderman Keck seconded the motion. Motion passed unanimously.

September 11, 2018 Regular Meeting Minutes
September 11, 2018 Closed Meeting Minutes
Pending Payments & Addition to Pending Payments

Unfinished Business:

Waterline Expansion Project – City Clerk Hebrank introduced Gary Davis from Bartlett & West who was there to discuss the task order and contract review. Mr. Davis stated they had been hired to do report to refine and submit report to the DNR. The DNR gave a higher amount than he thought they would – 75% engineering costs. There is another grant – a CDBG (Community Development Block Grant). He was proposing to see about an additional grant or possibly pairing the DNR grant with the CDBG grant. He also gave his opinion that the surveying, bidding and design part of the project to be done in the winter month, possibly January or February. He then talked through the Engineering Agreements and Task Orders they had presented. Alderman Keck raised a question if he felt that this grant amount from DNR was set. Mr. Davis said amount is not guaranteed but feels it is pretty set. Also asked when he felt the project costs would be firmed up. Mr. Davis responded that would be done right before bidding, they will give a firmed up estimate. City Attorney Renken asked when invoices are due. Mr. Davis responded on a monthly basis. City would need to budget the entire amount in 2019. Mr. Davis will continue to look into the CDGB grant and report back any information. Board will review the information further and discuss and finalize agreements at November meeting.

Sidewalk Project – City Clerk Hebrank referenced the Resolution and the Letter of Agreement with Anderson Engineering in the meeting packet. The Resolution will need to be signed by the Mayor to go in with the application. The Letter of Agreement is to be signed and forwarded as notice that the City of Laurie is hiring Anderson Engineering for this project.

Alderman Keck made a motion to approve the Resolution expressing support of the City of Laurie's application for funds through MoDOT's transportation alternatives (TAP) program and authoring the submission of an application relating to the proposed transportation enhancement project. Alderman Dobbins seconded the motion. The following roll call vote was recorded:

Alderman Chorpening	aye
Alderman Gill	aye
Alderman Dobbins	aye
Alderman Keck	aye

Alderman Dobbins made a motion to approve the Mayor signing the Letter of Agreement. Alderman Chorpening seconded the motion. Motion passed unanimously.

Discussion was done regarding the project management agreement presented by Ron Holst. Mayor Kimberling asked if the board felt there were problems with the previous sidewalk project where we would need a project management person. It was expressed that there was not someone from the engineering company there on a daily basis. Ron would help us through the application period and be able to help us going forward to watch over when construction is happening and this would be done at an hourly rate. Alderman Chorpening asked to make sure there is something in the agreement with Anderson Engineering that they are responsible for overseeing construction and a contingency that work is completed before final payment. Alderman Dobbins stated that Ron Holst was there during the first sidewalk project and put in a lot of time. The board would like to hear from Ron further about this agreement so this was tabled till the November meeting.

Post Office Project – City Clerk Hebrank reported that the formal letter along with the Letters of Support from Businesses and the Petition Signature documents were mailed to Representative Vicky Hartzler, Senator Roy Blunt and Senator Claire McCaskill's offices. Alderman Keck received an email from Janna Worsham, the casework manager for Vicky Hartzler that the U.S. Postal Service in Washington, DC is currently researching our concerns. When the agency response is received, she will forward. We will report back any information received at the November meeting.

Dangerous Buildings – Mayor Kimberling visited with the owner of the property and he stated that someone is living there and is supposed to be taking care of cleaning up the property. City Attorney Andrew Renken and City Clerk Hebrank plan to attend a webinar regarding Condemned Properties on October 24th. Board asked to table this to the November meeting until any information from the webinar can be given.

New Business:

There was an email sent to board members regarding a Desktop Disaster Drill held at the Laurie Care Center on 10/24 at 8:30 a.m. – 12 p.m. Need to get an RSVP of who plans to attend. Alderman Chorpening, Alderman Keck, Alderman Dobbins and Mayor Kimberling will be able to attend. Vanessa will get this information to the Laurie Care Center.

Auditor RFPs - An RFP was sent to four businesses regarding auditing services for the City of Laurie for the upcoming three years. We heard back from three businesses - one declined and we received proposals from Officer CPA and Dana F. Cole & Co. Ron, myself and the Mayor reviewed the information and in your packets is the Auditing Services Evaluation for review.

Alderman Keck made a motion to choose Officer CPA as our auditor for the upcoming three years. Alderman Dobbins seconded the motion. Motion passed unanimously.

Insurance Premium Rebate - We received a refund check in the amount of \$1,769.08 from UHC for 2017. Need to have board approval to deposit the funds to defray premium costs for next year. Alderman Dobbins made a motion to deposit funds from UHC. Alderman Gill seconded the motion. Motion passed unanimously.

Fairgrounds Camping Discussion - We have revised the rules for the Fairground camping limiting the number of days and number of pets allowed. Suggestion was made to add wording that all fees for camping would be due at beginning of stay, which is currently how things occur. Alderman Chorpening made a motion to approve the updated form with these revisions. Alderman Gill seconded the motion. Motion passed unanimously.

Sales Tax / Use Tax – Question was raised if the board would like to add a 0.25% increase on the sales tax to support law enforcement to the April 2019 ballot. Or would they like to ask for a use tax again. Discussion was done about the sales tax and that it would be for funding law enforcement. Alderman Gill and Alderman Chorpening thought it was a good idea to put the sales tax increase on the ballot and let the voters decide. Alderman Chorpening would not support the use tax. Alderman Keck had provided information about the use tax which stated it would enable the city to collect internet taxes from out of state. Most cities around us have passed this and felt we should look into it. Was questioned whether the use tax would go to Laurie or Gravois Mills. Clarification given that the sales tax would go to Laurie. Another question was raised on if we had an idea of how much money we were missing out on at this point. Alderman Chorpening asked what Missouri covers in the use tax and is it on services like some other states. Andrew Renken read information from the site that it covers storage, use or consumption, not services. Alderman Chorpening asked if putting the sales tax increase would cost anything since there was already an election in April so would just be added to the ballot.

Alderman Gill made a motion to put the 0.25% sales tax increase on the April ballot for law enforcement. Alderman Chorpening seconded the motion. Motion passed unanimously.

Business Exploration Committee – Alderman Keck had brought up the possibility of forming a business exploration committee to assist with getting buildings sold. He was asking for the Mayor to form this committee. He has talked to Central Bank and the owner of the theatre and they would be interested in being part of a committee. Mac was in attendance and let the board know that there had been a couple people looking at the property. Would like to have suggestions for businesses. Mayor Kimberling asked if any of the board members would be interested in joining the committee. Alderman Keck asked the mayor to check into other businesses and that he would help. Will report back further information at the November meeting.

Department Head Reports:

Events – Barbie reported that Hillbilly Fair went well this year. A few things will change next year and they will have another meeting on 11/7 to talk further. Enchanted Village of Lights is starting with set up. Have quite a few sponsors. They will start putting the displays out next week. If you hear of any other volunteers, please have them contact Barbie. Mayor Kimberling asked if we had gotten any information about putting in transformer or about the timers to control the lights. Dean will look into this and give a report at future meeting and see if we need to put money in the budget for 2019.

Water- Dean Smith reported that all was going well at the water department. Waiting for recommendations for Well 3 from a study was completed last week.

Sewer – Dean Smith reported that clarifier was back on line. DNR is happy with the numbers. Still more parts to be purchased and installed. Getting the grounds around the sewer plant cleaned up.

Mark Black, Police Chief:

Chief Black provided the following monthly statistics for September 2018: Traffic Stops 49, Assist Other Agencies 13, Calls for Service 401, Arrests 4, Citations 28, Warnings, 31. He also reported that there had been two arrests during the fair. Also, an officer had been called out on major case squad for the Dallas County case. Question was asked if we had the license plate readers up and running. Chief Black reported that they were still working on this as there were certain things needed to hook things up. He will update the board at a future meeting.

Vanessa Hebrank, City Clerk:

Vanessa Hebrank reviewed the financial report for September 2018. September total of all funds is \$1,914,296. General Fund Revenues - \$544,356; General Fund Expenses - \$688,047, Event Fund Revenues - \$49,497; Event Fund Expenses - \$74,905. Water and Sewer Fund Revenues - \$506,525; and Water and Sewer Fund Expenses – \$665,862.

We did not receive our regular report for September Sales Tax so do not have the annual comparison numbers. Reported that September City Sales Tax was \$ 24,478.70; September Street Sales Tax was \$11,937.45; and September Sewer Sales Tax was \$12,239.

Vanessa Hebrank asked the board when they would like to meet to work on the 2019 Budgets. Decided on Thursday, October 18 at 4:30 p.m.

Andrew Renken, City Attorney:

Nothing to report.

Board Reports:

Alderman Dobbins reported that the Enhancement Committee had received the grant. They will begin looking into taking down dead trees on the property around City Hall. Ron Holst is assisting with this. Nothing to report for the Tree City USA at this meeting

Mayor’s Report:

Nothing to report.

Adjourn

Alderman Gill made a motion to adjourn. Meeting adjourned at 7:26 p.m.

Allen Kimberling, Mayor

Attest:

Vanessa Hebrank, City Clerk