

**SPECIAL MEETING MINUTES
BOARD OF ALDERMEN
OCTOBER 18, 2016 6:00 P.M.
CITY OF LAURIE, MISSOURI**

Mayor Allen Kimberling called the meeting to order at 5:34 p.m.

Present at the meeting were Mayor Allen Kimberling, Aldermen: Karen Dobbins, Carol Gill, Jeff Chorpening, Herb Keck

Others present were City Clerk Ron Clarke, City Attorney Steve Grantham

1. **Closed Meeting** A portion of this meeting may be closed pursuant to Missouri Revised Statutes Section 610.021(3) to consider hiring, firing, disciplining or promoting an employee.

Closed Meeting

Alderman Gill made a motion to adjourn the regular meeting and go into closed session pursuant to Missouri Revised Statutes Section 610.021(3) to consider hiring, firing, disciplining or promoting an employee. Alderman Keck seconded. The following roll call vote was recorded:

Alderman Chorpening	aye
Alderman Dobbins	aye
Alderman Gill	aye
Alderman Keck	aye

Closed meeting attendance: Mayor Allen Kimberling, Aldermen: Karen Dobbins, Jeff Chorpening, Herb Keck, and Carol Gill. Others present were City Clerk Ron Clarke and City Attorney Steve Grantham

Alderman Gill made a motion to adjourn the closed session and return to open session. Alderman Chorpening seconded. The following roll call vote was recorded:

Alderman Chorpening	aye
Alderman Dobbins	aye
Alderman Gill	aye
Alderman Keck	aye

Closed meeting adjourned and returned to regular meeting at 6:36 p.m.

Mayor Kimberling called the regular meeting to order at 6:36 p.m.
City Clerk Clarke reported no action was taken in closed session.

2. **Holiday Pay** City Clerk Clarke asked the Board to consider amending the personnel policy related to holidays to include the option for an employee to receive eight hours of holiday pay in addition to 8 hours regular pay if the employee was scheduled to work a holiday. Currently the only option for an employee scheduled to work a holiday was to take another day off in the same week or in the same month. This is difficult to achieve in the police department at this time. The Board agreed to this change and will vote on it at the November regular meeting with an ordinance to amend the policy.
3. **2017 Proposed Budget Review** The Board reviewed the budget draft presented by City Clerk Clarke. This draft included projected revenues and expenses for all departments except Events. He also explained that this draft did not include insurance premium changes as those would not be known until November. City Clerk Clarke presented the following:
 - Health insurance increase Unknown

- Dental, Vision, AD&D and Life increase Unknown (stayed level in 2016)
- Property and liability insurance increase Unknown (was minimal in 2016)
- Water and Sewer revenues on budget
- Sewer sales tax should cover bond and interest payments
- Water bond for 2017, \$64,493
- Sewer bond UMB, \$48,440
- Sewer bond 2013 refinance, \$127,681
- Sewer NID bond, \$5,895
- West Side Sign expense - \$10,000
- Added \$10,000 Contracted Services expense for engineered bids
- Annual Water Tank \$15,000
- General Fund departments have adjusted expenditures based on YTD (see worksheet)
- We are transferring \$28,000 for water and \$31,000 for sewer to the capital reserve funds
- Water and Sewer Bond requires the city to collect revenues at the rate of 110% of expenses. We are at 110% after capital expenses.
- Wages Discussion (see worksheet)

Capital Expense Considerations and Requests:

• Road Repairs	\$200,000	Street Sales Tax
• New Plow Truck	\$44,000	Street Sales Tax
• Update CH Security System	\$2,000	CH Capital Fund
• New Copy Machine / Fax / Scanner	\$4,000	CH Capital Fund
• Added Capital for lift/grinder pump replacements	\$50,000	Sewer Capital Fund
• Added Capital for Water Meter Replacement	\$50,000	Water Capital Fund
• Install Security at WWTP	\$2,500	

The WASE budget shows taking \$50,000 each from the capital reserve accounts.

The GF budget shows taking \$6,000 from the GF/Maint Capital reserve account.

The Maintenance MV budget shows using \$32,000 from the Street Fund MV Gas Tax reserve.

The Street Sales Tax budget shows taking \$84,500 from the Street Sales Tax Fund

The Board then reviewed the adjusted expenditures worksheet as well as the wages worksheet.

The wages worksheet presented two scenarios, one with a 3% wage increase and one with a \$1/hr. increase for full time employees. The Board made no decisions.

City Clerk Clarke stated he would schedule another budget meeting in November once the insurance information was known.

Alderman Dobbins made a motion to adjourn. Alderman Gill seconded. Meeting adjourned at 7:52 pm

Allen Kimberling, Mayor

Attest:

Ron Clarke, City Clerk