

**WORK SESSION MINUTES
BOARD OF ALDERMEN
JANUARY 15, 2015: 5:00 P.M.
CITY OF LAURIE, MISSOURI**

Mayor Fahrer called the meeting to order at 5:00 p.m.

Present at the meeting were Mayor Scott Fahrer, Alderman Greg Lux, Alderman Karen Dobbins, Alderman Valerie Ites and Alderman Allen Kimberling.

Others present were City Attorney Steve Grantham, City Clerk Olive Wood, and Police Chief Mark Black.

The work session was to discuss possible budget changes; request from Police Chief Black to take home a city vehicle; and police department scheduling.

Municipal Code Section 130.050 states *“After the City has approved the budget for any year and has approved or adopted the orders, motions, resolutions or ordinances required to authorize the expenditures proposed in the budget, the City shall not increase the total amount authorized for expenditure from any fund, unless the Board of Aldermen adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the expenditures.”*

Police Chief Black was asked for an estimated cost for taking the police vehicle home each day and how this would increase his budget. Chief stated he had no idea. The Board asked how many times he had been called out during the past few months. The Chief estimated maybe six times a month. Discussion followed:

- Board suggested that officers be placed on an on call rotation.
- Chief stated this would not work as the person on call would be restricted as to where they could go.
- Board suggested he schedule the more experienced officers on nights and weekends during the busiest time.
- Board asked how much fuel, tires, and repairs the truck would need.
- Chief stated he presently fills the truck every week and a half, and the truck has only had one set of tires since he became Chief.
- Board again asked if his budget would encompass the expense of him taking the truck home every day.
- Board discussed how the vehicle should be used and the requirements that need to be in place for a take home vehicle.

The IRS clearly defines whether a vehicle qualifies as a condition of fringe benefits or a nonpersonal use vehicle. Qualified nonpersonal use vehicles include: Clearly marked police, fire, and public safety officer vehicles. The employee must be on-call, required to commute in the vehicle, and be prohibited from personal travel outside the jurisdiction.

- IRS does not allow mileage reimbursement from home to place of business.

- PD truck needs to have logo clearly marking the vehicle to be used by the Chief.
- Unmarked vehicles used in investigations.

City Attorney Grantham stated the size of our community with a population of around 900; the city needs to use resources around us such as the Drug Task force and other entities to cover in special investigations. All city vehicles should be marked.

- City code does not address supplying employees with vehicles.
- Policy needs to be developed for strictly city business.
- Vehicles need to be clearly marked to provide liability, officer safety, and clarity when police are responding to a call.
- Chief stated he feels his present budget would cover the take home vehicle.
- 2014 budget for fuel was over by \$170.00.
- A marked vehicle will be required as a take home vehicle.
- Attorney Grantham will draft a policy for the Board to review at the February meeting.
- Take home vehicles will not be allowed for personal use, the same as any other city equipment.
- PD training.
- PD overtime.
- Grants for vehicles.
- Police looking for additional grants.
- Asked Chief to provide Board with information in their packets and not just prior to the meetings.

The Board was asked to think about ways to enhance the city's economy and how to start the process.

Meeting adjourned at approximately 7:00 p.m.

Scott Fahrer, Mayor

ATTEST:

Olive Wood, City Clerk